



Risk and  
Insurance  
Management  
Society, Inc.

## **QUALIFICATIONS FOR LOS ANGELES RIMS ARM AND CPCU SCHOLARSHIPS**

It is the policy of the Board to assist eligible individuals whose companies do not provide financial support for continuing education. The Board will assist with the cost of tuition and study material for coursework in the following designations:

- Associate in Risk Management (ARM)
- Chartered Property & Casualty Underwriter (CPCU)

### Expenses Covered

Expenses covered include tuition fee, study materials and exam fee.

### Expenses Not Covered

Expenses not covered include parking, mileage, gas, incidents arising to and from class, rescheduling of examinations and supplemental study guides (e.g., "Keir" test preparation guides).

### Eligibility Requirements

To be eligible, the individual must be either a Deputy or Associate Member of national RIMS. The individual must provide the following documentation:

- Letter or written policy from employer that costs will not be reimbursed
- Confirmation that examination was taken and that individual earned a passing grade

### Reimbursement

The Board will issue reimbursement at the end of the semester, after the national exam, and upon submittal of the documents and receipts described below.

The individual must submit documentation and receipts for:

- Tuition fee
- Study materials
- Exam fee

All documentation and receipts must be provided no later than six months after the date of the examination. The check will be issued approximately one month after all documentation is received.



## LOS ANGELES RIMS ARM AND CPCU SCHOLARSHIP APPLICATION

1	Name	
2	Title	
3	Company Name	
4	Company Address	
5	Telephone	
6	Fax	
7	E-mail address	
8	Name of designation being pursued (circle)	a) ARM                      b) CPCU
9	Name of course completed (Fill in)	
10	Location of course	
11	Name of instructor	
12	Documentation Provided (Check relevant boxes and provide backup)	<ul style="list-style-type: none"> <li>.. Receipt for course registration</li> <li>.. Receipt(s) for study materials</li> <li>.. Proof that your company will not finance</li> <li>.. Proof that exam was taken</li> </ul>
13	Status of RIMS membership	a) Deputy                      b) Associate Member
14	If you wish to have the check mailed to an address other than your work address, please list here	

The above information must be completed in its entirety in order to qualify for the scholarship. Please fax your package (this page and attachments) to Scott Ritto, Los Angeles RIMS Director of Education at (310) 854-6017. You will receive confirmation that your package has been received.

We will not be responsible for lost paperwork; please retain photocopies.

